



CALL FOR CANDIDATES

October 13, 2021

Dear Homeowner(s),

As managing agent of Travis Ranch Property Owners Association, Inc., we are pleased to announce that a Virtual Annual Election Meeting of the Members has been scheduled. The purpose of the meeting will be to elect one (1) member to the Board of Directors and to discuss normal business of the Association. This notice is to provide Class A Members who are interested in serving on the Board of Directors the opportunity to submit a completed Candidacy form.

If you would like to nominate yourself or another Member as a candidate for the Board of Directors, please complete the enclosed form and return it, using one of the available methods listed below. Due to the meeting being held virtually, floor nominations and write-in candidates will not be accepted during the meeting, therefore, it is very important that all Candidacy Forms be returned by or before **Thursday, November 4, 2021, at 5:00 p.m., to have your name placed on the Ballot.**

Candidate Forms may be returned via one of the following methods:

- E-mail: ashlyn@essexhoa.com
- Fax: (469) 342-8205 Attn: Ashlyn Nader

Or

Regular US Mail:

Travis Ranch Property Owners Association, Inc.,
c/o Essex Association Management, LP
Attn: Ashlyn Nader
1512 Crescent Drive, Suite 112
Carrollton, TX 75006

After November 4, 2021, we will send the Annual Election Meeting Packet, which will include the Notice with the instructions for registering/logging into the meeting. Please return the Candidacy form as soon as possible, if you are interested in running for the open seat on the Board of Directors.

Sincerely,

Essex Association Management, L.P., Managing Agent
On Behalf of Travis Ranch Property Owners Association, Inc.

cc: HOA File
Enclosures: Candidacy Form

Essex Association Management, L.P.
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