

## Travis Ranch Property Owners Association

Essex Association Management, L.P. 1512 Crescent Drive, Suite 112, Carrollton, TX 75006 (972) 428-2030

March 13, 2017

### Notice of Election Meeting

April 10, 2017

Dear Travis Ranch Homeowner:

As manager for Travis Ranch Property Owners Association, Inc., I am pleased to advise you of the Election Meeting to be held on **Monday, April 10, 2017**. The purpose of this meeting is to elect one homeowner to serve on the Board of Directors. No other association business will be conducted.

Enclosed for your convenience is a proxy, which can be used in the event that you are unable to attend the meeting and a candidate form should you be interested in serving on the board. **It is very important that you assign your proxy if you cannot attend. If you do not wish to assign your proxy to a specific neighbor to vote on your behalf, you may place a check mark in the box next to the following statement, "Proxy for quorum only, not assigning vote."**

Date: Monday, April 10, 2017

Time: 6:00pm-7:00 pm

Location: Lewis Elementary School Cafeteria  
1309 Luckenbach Drive  
Forney, TX 75126

Check in will begin at 5:45 p.m. We are looking forward to seeing you on April 10, 2017. If you have any questions please feel free to contact me at (972) 428-2030.

Travis Ranch Property Owners Association, Inc.

By: \_\_\_\_\_

Chris Hoofnagle, Association Manager  
Essex Association Management L.P., Managing Agent

**\*\*\*\*\* Important- Do Not Discard \*\*\*\*\***

## **Travis Ranch Property Owners Association, Inc.**

### **Election Proxy**

I, the undersigned, being the record Owner of the property identified below, or being the authorized voting representative for the property, hereby revoke any previous proxies and grant my revocable Proxy for quorum only and all other respects to act on my behalf as a Member of Travis Ranch Property Owners Association, Inc. (the "HOA"), at the Election meeting of the HOA scheduled for April 10, 2017 or as such meeting may be rescheduled, adjourned, or recessed and reconvened.

Please check one of the following:

- I hereby assign my proxy to the HOA for the purpose of establishing Quorum only at the 2017 Travis Ranch Property Owners Association Election Meeting.
- I hereby assign my proxy to the HOA for the purpose of Voting and Establishing Quorum at the 2017 Travis Ranch Property Owners Association Election Meeting.

### **Sign and Date**

In order for this Proxy to be valid it must be signed and dated.

Date \_\_\_\_\_

\_\_\_\_\_  
(Your Signature-Owner/Member)

\_\_\_\_\_  
(Your Printed Name- Owner/Member)

\_\_\_\_\_  
(Property Address)

Where I am present in person and elect to act on my own behalf at said meeting or with respect to a specific act of the Association, such presence or action will supersede and suspend the effectiveness of this proxy. Where I have given my written proxy to another named person dated later than the date hereof, such subsequent proxy will supersede and suspend the effectiveness of this proxy.

**Mail, fax, or email this form to: Essex Association Management, L.P.  
1512 Crescent Drive, Suite 112  
Carrollton, Texas 75006**

**Email:proxy@essexhoa.com Fax: 469-342-8205**

