



October 20, 2017

Notice of Annual Meeting

Monday, November 13, 2017

Dear Travis Ranch Homeowner:

As manager for Travis Ranch Property Owners Association, Inc., we are pleased to advise you of the Annual Meeting to be held on **Monday, November 13, 2017**. The purpose of this meeting is to conduct normal business of the Association and present information on current Association affairs.

Also enclosed for your convenience is a proxy, which can be used in the event that you are unable to attend the meeting. **A meeting cannot be held unless a quorum is present, either in person or by proxy.**

Date: Monday, November 13, 2017

Time: 6:30pm-7:30pm

Location: Lewis Elementary School Cafeteria
1309 Luckenbach Drive
Forney, Texas 75126
(972) 564-7102

Check in will begin at 6:15 p.m. We are looking forward to seeing you on November 13, 2017. If you have any questions please feel free to contact us at (972) 428-2030.

Travis Ranch Property Owners Association, Inc.
Essex Association Management L.P. Managing Agent

cc: HOA file
Enclosure: Proxy, Draft Agenda, Letter from Ken Uding

***** Important- Do Not Discard *****

Travis Ranch Property Owners Association, Inc.

Proxy

I, the undersigned, being the record Owner of the property identified below, or being the authorized voting representative for the property, hereby revoke any previous proxies and grant to the person identified below (“my Proxy Holder”), my revocable Proxy for quorum only and all other respects to act on my behalf as a Member of Travis Ranch Property Owners Association, Inc. (the “HOA”), at the Annual meeting of the HOA scheduled for November 13, 2017 or as such meeting may be rescheduled, adjourned, or recessed and reconvened.

- I hereby assign my proxy to _____ to establish Quorum only at the Travis Ranch Property Owners Association Annual Meeting.

Sign and Date

In order for this Proxy to be valid it must be signed and dated.

Must be returned by Friday November 10, 2017 at 12pm.

Date _____

(Your Signature-Owner/Member)

(Your Printed Name- Owner/Member)

(Property Address)

Where I am present in person and elect to act on my own behalf at said meeting or with respect to a specific act of the Association, such presence or action will supersede and suspend the effectiveness of this proxy. Where I have given my written proxy to another named person dated later than the date hereof, such subsequent proxy will supersede and suspend the effectiveness of this proxy.

**Mail, fax, or email this form to: Essex Association Management, L.P.
1512 Crescent Drive, Suite 112
Carrollton, Texas 75006**

Email:proxies@essexhoa.com

Fax: 469-342-8205